

Date: Wednesday, 18th May 2022  
Our Ref: MB/SH FOI 5154

Sid Watkins Building  
Lower Lane  
Fazakerley  
Liverpool L9 7BB  
Tel: 01515253611  
Fax: 01515295500  
Direct Line: 01515563038

**Re: Freedom of Information Request FOI 5154**

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 22nd April 2022.

Your request was as follows:

1. Who is the head of procurement responsible for approving agency usage for Physiotherapy, Occupational Therapy, Pharmacy, Radiography, Speech and Language Therapy and Sterile Services?

Steve Doran is the Head of Procurement for Health Procurement Liverpool (Health Procurement Liverpool is an alliance between Alder Hey Children's NHS Foundation Trust, the Clatterbridge Cancer Centre NHS Foundation Trust, Liverpool Heart & Chest Hospital NHS Foundation Trust and The Walton Centre NHS Foundation Trust). Responsibilities for managing agency contracts are delegated throughout the Procurement team across the alliance.

Approval Process is as follows;

Divisional budget holders (and then Deputy Director of Finance, Director of Finance etc. depending on value and as per Trust Standing Financial Instructions/Scheme of Reservation and Delegation) are responsible for approving expenditure.

Procurement are responsible for the sourcing of providers as per NHSE/I Agency Expenditure guidance.

2. Who are the managers responsible for agency usage (on and off framework) for the following departments at all hospitals associated with the Trust:

(a) Physiotherapy

(b) Occupational Therapy

(c) Pharmacy

(d) Radiography

(e) Sterile Services

(d) Speech and Language Therapy

(a) Physiotherapy - Denise Lee

(b) Occupational Therapy - Denise Lee

(c) Pharmacy - Jennifer Duffy

(d) Radiography - Yvonne Shanks



- (e) Sterile Services - The WCFT's sterile services are managed by an outside company named Steris.
- (f) Speech and Language Therapy - Denise Lee

3. Please can you provide the contact number and email addresses for the managers listed in relation to question 1 and 2?

The Walton Centre NHS Foundation Trust does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email [wcf.enquiries@nhs.net](mailto:wcf.enquiries@nhs.net) asking for your correspondence to be forwarded on.

4. Have you used off-framework agency staff between March 2021 - March 2022 in the following departments:

- (a) Physiotherapy
- (b) Occupational Therapy
- (c) Pharmacy
- (d) Radiography
- (e) Sterile Services
- (d) Speech and Language Therapy
- (a) Physiotherapy - No
- (b) Occupational Therapy - No
- (c) Pharmacy - No
- (d) Radiography - No
- (e) Sterile Services - N/A
- (f) Speech and Language Therapy - No

5. How much was your Off-Framework agency spend for each of the following staff groups between March 2021 - March 2022?

- (a) Physiotherapy
- (b) Occupational Therapy
- (c) Pharmacy
- (d) Radiography
- (e) Sterile Services
- (d) Speech and Language Therapy

- (a) Physiotherapy - N/A
- (b) Occupational Therapy - N/A
- (c) Pharmacy - N/A
- (d) Radiography - N/A
- (e) Sterile Services - N/A
- (f) Speech and Language Therapy - N/A

6. How many unfilled agency roles did you have between March 2021 - March 2022 for each of the departments outlined in question 5?

- (a) Physiotherapy - 1 x Band 6
- (b) Occupational Therapy - N/A
- (c) Pharmacy - N/A
- (d) Radiography - N/A
- (e) Sterile Services - N/A
- (d) Speech and Language Therapy - N/A

Please see our response above in [blue](#).

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If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

**Please remember to quote the reference number, FOI 5154 in any future communications.**

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

*Mike Burns*

**Mr. Mike Burns, Executive Lead for Freedom of Information**